



<b>Subject:</b>	<b>Institute of Licensing National Training Event</b>
<b>Date:</b>	17 <sup>th</sup> June, 2015
<b>Reporting Officer:</b>	Trevor Martin, Head of Building Control, Ext 2450
<b>Contact Officer:</b>	Stephen Hewitt, Building Control Manager, Ext 2435

<b>Is this report restricted?</b>	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
<b>Is the decision eligible for Call-in?</b>	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>

<b>1.0</b>	<b>Purpose of Report or Summary of main Issues</b>
1.1	The Institute of Licensing is the professional body for licensing practitioners in local government, the police, private sector and the legal profession. The Institute was established to provide education and training and to disseminate knowledge in all matters relating to licensing. The Institute operates throughout England, Wales, Northern Ireland and Scotland.
1.2	Members are reminded that Belfast is a Corporate Member affiliated to the Northern Ireland Region of the Institute and Mr James Cunningham, Regulatory Services Manager within the Building Control Service, is the chairman of the Institute of Licensing (Northern Ireland Branch) and a Director and Trustee of the Institute.
1.3	This year the Institute will once again hold their National Training Event at the Holiday Inn Hotel, Birmingham from Wednesday 18 <sup>th</sup> to Friday 20 <sup>th</sup> November 2015. The training event will include topics such as:- <ul style="list-style-type: none"><li>• Licensing developments in Northern Ireland</li><li>• Licensing Policy</li><li>• Public Health in Licensing</li><li>• Street Trading</li><li>• Outdoor events</li><li>• Case Law updates</li></ul>
<b>2.0</b>	<b>Recommendations</b>
2.1	It is recommended that the Committee authorises the Chair, the Deputy Chair, the Director of Planning and Place and the Head of Building Control or their nominees to attend the Institute of Licensing National Training Event from the 18 <sup>th</sup> to 20 <sup>th</sup> November 2015.

2.2	Members also might wish to consider funding the travel to the conference of Mr Cunningham in recognition of his work in attaining the position of chairman of the Northern Ireland Branch. Mr Cunningham's residential fee for the event is paid for by the Institute of Licensing.
2.3	It is also recommended that the Committee agree to authorise the payment of the conference fees, together with the appropriate travelling, subsistence and attendance allowances in connection therewith.
<b>3.0</b>	<b>Main report</b>
3.1	<p><b><u>Key Issues</u></b></p> <p>The National Training Event is a great opportunity for Members and Officers to meet with licensing professionals from across the UK and keep abreast of changes to licensing in other jurisdictions. The contacts established through previous conferences have been of great benefit. Most recently Members will recall Stephen McGowan (Partner with national law firm TLT LLP) attended the February Committee meeting to provide Members with an overview of the Scottish licensing system and to comment on the current and proposed changes to legislation here.</p>
3.2	<p><b><u>Financial &amp; Resource Implications</u></b></p> <p>The residential fee for the training event is £495 plus VAT per delegate and travelling and subsistence will be approximately £200 per delegate. The fee includes full access to the programme on each day, all meals and includes the overnight accommodation. This figure has already been allowed for in the estimates for the current year.</p>
3.3	<p><b><u>Equality or Good Relations Implications</u></b></p> <p>There are no equality or good relations issues.</p>
<b>4.0</b>	<b>Documents Attached</b>
4.1	Appendix 1 – A preliminary notice of the details of the NTE